



**TOWN OF BLANDFORD**  
Select Board

Blandford Town Hall  
1 Russell Stage Road, Suite 1  
Blandford, MA 01008

**MEETING MINUTES  
BLANDFORD SELECT BOARD  
Monday, March 04, 2024  
6:00 pm**

**Meeting held in the Select Board Chamber, Town Hall**

**In attendance:** C. Letendre, Chair; J. Allen, Member; T. Cousineau, Member; M. Szlosek, Town Administrator

Meeting Open at 6:00 pm

Meeting is recorded and zoom

**1) EXAMINATION OF RECORDS OF PREVIOUS MEETINGS**

*a. Examination of the Select Board Meeting Minutes of February 12, 2024*

**MOTION:** T. Cousineau made a motion to approve the Select Board Meeting minutes of February 12, 2024, as written  
C. Letendre Seconded  
All in Favor

*b. Examination of the Select Board Meeting Minutes of February 26, 2024*

**MOTION:** T. Cousineau made a motion to approve the Select Board Meeting Minutes of February 26, 2024, as written  
J. Allen Seconded  
C. Letendre Abstained  
All in Favor

**2) AUDIENCE PARTICIPATION / PUBLIC COMMENT**

*a. George Reichert – remarks on the new sound system*

**3) DEPARTMENT REPORTS**

*a) Highway Department*

-Beech Hill & Gore Road Culvert Grant: Waldron is presently working on grants for these two roads and would appreciate residents sending letters of support. Kronholm will get this information out in the Country Journal.

-Salt Barn: Waldron is reporting a problem on Chester Road specifically when the Highway vehicles pull out of the Salt Barn area onto Chester Road. A resident has planted various pine trees on the tree belt on the side of the road where the vehicles pull out which is causing a line-of-sight problem for these large vehicles. Waldron is concerned about safety. Szlosek will compose a letter to the residents notifying them the trees will be removed.

-Russell Stage Road – water problem under the bridge: Highway investigated this ongoing problem and found the water is ground water which is pouring down a hill from Kaolin Road. Letendre is suggesting an engineer look at this situation. Waldron will investigate hiring an engineer and consider what may need to be budgeted for repairs for the fiscal year 2025 budget.

**b) *Town Administrator***

-Working on One-Step Grants: Szlosek is working with the Water and Highway Department.

-Finance Committee: Szlosek is scheduling meetings with the finance team on the FY25 budget, and it will be completed next Tuesday, March 12.

-Upcoming meetings:

**MIIA Annual Review of Policies**: MIIA will join on Thursday, March 08

**Risk Management**: MIIA will be meeting on March 12 at 10:00 am to review our Risk Management policies

**Novus Insight**: Blandford's IT group will meet Monday, March 11 at 2:30 pm for their annual review of Blandford's IT needs.

**Environmental Emergency Plan**: The emergency management team meeting will be Thursday, March 15 at 4:00 pm.

Szlosek has invited those who are interested in attending and will send out reminders.

-Chapter 90 Funds: Szlosek reported we have been approved for Chapter 90 funds for FY25 in the amount of \$257,382.37.

**4) ACTION ITEMS**

**a. *Approve Warrant #17 Payroll for Payment***

**MOTION**: C. Letendre made a motion to approve Payroll Warrant #17 for payment

**T. Cousineau Seconded**

**All in Favor**

**b. *Vadar Financial Software Contract***

**MOTION**: C. Letendre made a motion to approve the Vadar Financial Software Contract

**T. Cousineau Seconded**

**All in Favor**

**c. *Mass Works Grant***

**MOTION**: C. Letendre made a motion to approve the MA Works grant for signature

**T. Cousineau Seconded**

**All in Favor**

**d. *PVPC Housing Rehab – Town/Owner Agreement – 4 Wyman Road***

**MOTION**: C. Letendre made a motion to approve the PVPC Housing Rehab for 4 Wyman Road and 21 Herrick Road

**T. Cousineau Seconded**

**All in Favor**

5) **NEW BUSINESS**

a) *All Departmental Expenditure Report*

The Board reviewed the current All Departmental Expenditure Report and found few errors.

6) **EXECUTIVE SESSION**

Meeting adjourned at 6:49 pm

Submitted by Joann Martin  
Administrative Assistant to the Select Board  
and Mike Szlosek, Town Administrator

Absent  
Cara Letendre, Chair

T. Cousineau, Member

J. Allen, Member