



**TOWN OF BLANDFORD**  
Select Board

Blandford Town Hall  
1 Russell Stage Road, Suite 1  
Blandford, MA 01008

POSTED Thursday, November 9, 2023

**TOWN ADMINISTRATOR SCREENING  
COMMITTEE AGENDA**  
**Tuesday, November 14**  
**10:00 am**

Members of the public who wish to dial-in or participate virtually, may do so by visiting either of the following options:

- **Zoom Video Link:** <https://us02web.zoom.us/j/2155918777>
- **Meeting ID:** 821 6808 3073

If you have any comment regarding items that are on the agenda, please forward to Joann Martin, Administrative Assistant, at [Selectboardadmin@townofblandford.com](mailto:Selectboardadmin@townofblandford.com) or 413-848-4279 x206.

**Meeting held in the Select Board Chamber, Town Hall**

Open meeting 10:00 am

**1. ACTION ITEMS**

- Finalize interview questions/essay prompts and discuss committee's interest in asking questions beyond the core questions to be answered "instinctively"
- Roll call vote to enter into Executive Session and not return to open session in accordance with G.L. c. 30A s21(a)(8)**, to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants

**2. EXECUTIVE SESSION**

- G.L. c.30A, §21(a)(8) - To review resumes of candidates as part of the preliminary screening process
- G.L. c.30A, §21(a)(8) - To screen candidates as part of the preliminary screening process
- G.L. c.30A, §21(a)(8) - To conduct interviews of candidates as part of the preliminary screening process
- G.L. c.30A, §21(a)(8) - To develop a short-list of candidates to recommend to the Select Board

\*NOTE: Audience participation/public comment is welcome only when acknowledged by the Chair and limited to two minutes. Participation/public comment is limited to Blandford residents who may comment on agenda items only. The Town of Blandford is committed to the full participation of people with disabilities and Town Hall is handicapped accessible. Persons who require special accommodations including an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in the Town's programs, services, or activities, should contact the Town Administrator at (413) 848-4279 ex. 502 at least 15 calendar days in advance of a meeting.

\*\*NOTE: Agenda may include items not reasonably expected 48 hours before the meeting.