



TOWN OF BLANDFORD
Select Board

Blandford Town Hall
1 Russell Stage Road, Suite 1
Blandford, MA 01008

**MEETING MINUTES
BLANDFORD SELECT BOARD
November 06, 2023
6:00 pm**

Meeting held in the Select Board Chamber, Town Hall

In attendance: C. Letendre, Chair; J. Allen, Member; T. Cousineau, Member; C. Dunne, Town Administrator

Meeting Opens at 6:00 pm

1. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

a. Examination of the Select Board Meeting Minutes of October 2, 2023

MOTION: C. Letendre made a motion to table the Select Board Meeting Minutes of October 02, 2023.

T. Cousineau Seconded

All in Favor

2. AUDIENCE PARTICIPATION / PUBLIC COMMENT

None

3. DEPARTMENT REPORTS

Town Administrator

a. Town Administrator search process update

Dunne passed out materials to aid in the transition for the next Town Administrator. Dunne walked the Select Board through the steps he included to be used as a guide when a new Town Administrator accepts the position. The Select Board will review. An annotated budget will be presented to the Finance Committee as well to help with the FY25 budget process. Dunne presented interview questions for the Board to ask the potential new Town Administrator as well as scoring sheets. Letendre suggested that the budget and grant questions proposed for the Select Board interview with finalists also be asked by the preliminary Screening Committee. Dunne agreed to make this change. Dunne noted that we have about a dozen applications currently.

b. Transition documents and plan

Dunne told the Board he did not get a lot of interest in the Interim Town Administrator position. He spoke with Ira Brezinsky who has agreed to take this position until January 15, 2024 or sooner if we hire somebody. Dunne stated he will put together

Blandford's annual budget letter and all the forms the departments need to get started as well as an overall Status List so Ira and the next full-time Town Administrator know where each of these projects sits.

4. ACTION ITEMS

- a. Review and act on Fiscal Year 2024 AP Warrant #9

MOTION: C. Letendre made a motion to approve the FY24 Accounts Payable for Warrant #9
T. Cousineau Seconded
All in Favor

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

- a. *All Department Expenditure Report*
The Board reviewed the report and found no problems.

7. EXECUTIVE SESSION

Executive Session in accordance with G.L. c. 30A, §21(a)(2) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigation position

MOTION: C. Letendre made a motion to go into Executive Session in accordance with G.L. c. 30A, §21(a)(2) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigation position not to reconvene.

T. Cousineau Seconded
All in Favor

Roll Call Vote In: C. Letendre - Yes T. Cousineau - Yes J. Allen - Yes

Meeting adjourned at 6:23 pm

Submitted by Joann Martin
Administrative Assistant to the Select Board
and Christopher Dunne, Town Administrator

Cara Letendre, Chair

Jeff Allen, Member

Theodore Cousineau, Member