



TOWN OF BLANDFORD
Select Board

Blandford Town Hall
1 Russell Stage Road, Suite 1
Blandford, MA 01008

**JOINT MEETING MINUTES
BLANDFORD SELECT BOARD and
FINANCE COMMITTEE
July 10, 2023
6:00 pm**

Meeting held in the Select Board Chamber, Town Hall

In attendance: C. Letendre, Chair; J. Allen, Member; T. Cousineau, Member; C. Dunne, Town Administrator; J. Lombardo, Chair Finance; D. Brodie, Finance; K. Green, Finance

1. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

a. Examination of the Select Board Meeting Minutes of **June 15, 2023**

MOTION: C. Letendre made a motion to table the Select Board Meeting Minutes of June 15, 2023 until the June 22, 2023 Select Board Meeting

T. Cousineau Seconded

All in Favor

2. AUDIENCE PARTICIPATION / PUBLIC COMMENT

3. DEPARTMENT REPORTS

a. Highway Superintendent – Dave Waldron

Blandford Road Closure: Waldron reported North Blandford Road closure for about 5 hours due to a tree blocking the road.

Culvert Pipe Replacement: Hayden Road, Shepard Road and Cobble Mountain Road culverts need to be replaced. Also, the box culvert on Blair Road needs to be replaced.

b. Town Administrator

i. Grants

1. REDO: Smart Digital Town Crier (sign): Dunne reported that the sign should fit nicely on the Library lawn so it can be seen easily on Route 23.

2. Municipal Vulnerability Preparedness: Resilient Dirt Road project: The draft report from PVPC for this project has been received indicating priority dirt roads to be attended to.

ii. Other Departments

1. Animal Control Officer position: T. Donovan resigned June 30, 2023, but will remain as State Animal Control Officer. The position will be posted.

4. ACTION ITEMS

- a. ***Interview Conservation Agent Candidate:*** The candidate that was supposed to meet with the Board this evening is not feeling well so he will be scheduled for July 24, 2023.
- b. ***Review and act on FY24 contract amendment for Highway Superintendent:*** Letendre believes this should be done in Executive Session.

MOTION: C. Letendre made a motion to table the FY24 Contract Amendment for Highway Superintendent until the July 12, 2023, Select Board Executive Session Meeting
J. Allen Seconded
All in Favor

- c. ***Review and act on FY24 contract amendment for Town Administrator:*** Letendre believes this should be done in Executive Session.

MOTION: C. Letendre made a motion to table the FY24 Contract Amendment for Town Administrator until the July 12, 2023, Select Board Executive Session Meeting
J. Allen Seconded
All in Favor

- d. ***Review and act on Assistant Treasurer-Collector 90-day Performance Review:*** Letendre believes this should be done in Executive Session.

MOTION: C. Letendre made a motion to table the 90-Day Performance Review for Lynn Kane until the July 12, 2023, Select Board Executive Session Meeting
J. Allen Seconded
All in Favor

- e. ***Review and act on appointment of Lynn Kane to Treasurer-Collector from July 1, 2023, to June 30, 2026***

MOTION: C. Letendre made a motion to appoint Lynn Kane as Treasurer-Collector from July 1, 2023, to June 30, 2026
T. Cousineau Seconded
All in Favor

- f. ***Review and act on appointment of Dale Buchanan to Zoning Board of Appeals for the term July 1, 2023, to June 30, 2026***

MOTION: C. Letendre made a motion to appoint Dale Buchanan to Zoning Board of Appeals for the term July 1, 2023, to June 30, 2026
J. Allen Seconded
All in Favor

- g. **Review and act on proposed Year-End Transfers**

MOTION: C. Letendre made a motion to transfer \$1,500 from 015292.003 Animal Control Expense to 015220.001 Fire Department Expense as that account was over-drawn.

T. Cousineau Seconded
Finance Recommends
All in Favor

MOTION: C. Letendre made a motion to transfer \$12,000 from 015422.000 Highway Salaries to 015422.005 Salt & Sand

T. Cousineau Seconded
Finance Recommends
All in Favor

MOTION: C. Letendre made a motion to transfer \$24,500 from 015914.000 Group Insurance (Health) to 015422.005 Salt & Sand

T. Cousineau Seconded
Finance Recommends
All in Favor

MOTION: C. Letendre made a motion to transfer \$13,000 from 015543.001 Veteran's Benefits to 015422.005 Salt & Sand

T. Cousineau Seconded
Finance Recommends
All in Favor

MOTION: C. Letendre made a motion to transfer \$5,000 from 015142.000 Assessors Contract Services to 015422.005 Salt & Sand

T. Cousineau Seconded
Finance Recommends
All in Favor

MOTION: C. Letendre made a motion to transfer \$4,500 from 015145.005 Tax Title Legal Fees to 015422.005 Salt & Sand

T. Cousineau Seconded
Finance Recommends
All in Favor

MOTION: C. Letendre made a motion to transfer \$5,000 from 015145.003 Asst. Treasurer/Collector to 015422.010 Highway Fuel/Oil Winter

T. Cousineau Seconded
Finance Recommends
All in Favor

MOTION: C. Letendre made a motion to transfer \$4,800 from 015630.000 Recreation Committee to 015422.010 Highway Fuel/Oil Winter

T. Cousineau Seconded
Finance Recommends
All in Favor

MOTION: C. Letendre made a motion to transfer \$7,000 from 015151.000 Town Counsel to 015301.000 Vocational Education

**T. Cousineau Seconded
Finance Recommends
All in Favor**

**MOTION: C. Letendre made a motion to transfer \$8,000 from 015132.000 Reserve
Fund to 015301.000 Vocational Education**

**T. Cousineau Seconded
Finance Recommends
All in Favor**

Meeting adjourned at 6:20 pm

5. UNFINISHED BUSINESS

6. NEW BUSINESS

7. EXECUTIVE SESSION

8. TABLED ITEMS

Meeting Adjourned at 4:54 pm

*NOTE: Audience participation/public comment is welcome only when acknowledged by the Chairman and limited to two minutes. Participation/public comment is only limited to Blandford residents who may comment on agenda items only.

**NOTE: Agenda may include items not expected 48 hours before the meeting.

Submitted by Joann Martin
Administrative Assistant to the Select Board
and Christopher Dunne, Town Administrator

Cara Letendre, Chair

Jeff Allen, Member

Theodore Cousineau, Member

Janet Lombardo, Chair Finance

Deb Brodie, Finance Member

K. Green, Finance Member