



TOWN OF BLANDFORD
Select Board

Blandford Town Hall
1 Russell Stage Road, Suite 1
Blandford, MA 01008

POSTED June 27, 2023, by 5:30 pm
Amended: June 29, 2023 by 4:30 pm

SELECT BOARD MEETING
AGENDA
Thursday, June 29, 2023
5:30 pm

Members of the public who wish to dial-in or participate virtually, may do so by visiting either of the following options:

- **Zoom Video Link:** <https://us02web.zoom.us/j/82168083073>
- **Meeting ID:** 821 6808 3073
- **Phone Dial In:** 1-929-205-6099, dial in meeting ID when prompted

If you have any comment regarding items that are on the agenda, please forward to Joann Martin, Administrative Assistant, at Selectboardadmin@townofblandford.com or 413-848-4279 x206.

OPEN SESSION 6:00 pm

Meeting held in the Select Board Chamber, Town Hall

1) EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

- a) Examination of the minutes of the Select Board meeting on **May 15, 2023**
- b) Examination of the minutes of the Select Board meeting on **May 22, 2023**

2) AUDIENCE PARTICIPATION / PUBLIC COMMENT

3) DEPARTMENT REPORTS

- a) Highway Superintendent
- b) Town Administrator
 - i) Finance/Budget
 - (1) FY2024-2028 **Capital Improvement Plan**
 - ii) Grants
 - (1) Baystate Health Community Benefits/NEMBA: **Shepard Farm Conway School** student Project
 - (2) REDO: Smart Digital Town Crier (sign)
 - iii) Other Departments
 - (1) Conservation Commission: candidate for the position of **Conservation Agent**
 - (2) Electrical Inspections: state of current **generator and maintenance contract**
 - (3) Building Commissioner: fee schedule and **junk vehicles on George Millard Road**
 - iv) Ongoing Projects
 - (1) **Springfield Water & Sewer Commission:** Intergovernmental Agreement and other updates

4) ACTION ITEMS

- a) Review and act on performance review for **Highway Superintendent**
- b) Review and act on performance review for **Town Administrator**
- c) Review and act on **holiday schedule** for Town Offices regarding Monday, July 3, 2023

- d) Review **Warrant for Special Town Meeting** with Town Counsel and Town Moderator to be held on Thursday, June 29 at 7 PM
- e) Review and act on appointment of **Jennifer Girard to Election Warden** from July 1, 2023 to June 30, 2024
- f) Review and act on appointment of **Sue Racine to Deputy Election Warden** from July 1, 2023 to June 30, 2024
- g) Review and act on **contract with Weston & Sampson for designer services** through schematic design for the fire/highway facility project in the amount of \$177,500
- h) Review and act on reconsideration of vote taken on May 16, 2022 to award \$40,000 in American Rescue Plan Act (ARPA) funds for a generator for the Town Hall
- i) Review and act on proposal for **designer services of backup power supply** at Town Hall in the amount of \$22,900
- j) Review and act on **Shared Water Operator Memorandum of Understanding (MOU)** between the Chester and Blandford Water Departments
- k) *Review and act on Fiscal Year 2024 contract with Regional Resource Group, Inc., for \$36,000.*

5) **UNFINISHED BUSINESS**

6) **NEW BUSINESS**

- a) Review All Department **Expenditure Report**

7) **EXECUTIVE SESSION**

TABLED ITEMS

- Request from the Building Commissioner to consider seeking appropriate authorization to amend existing unregistered vehicle bylaw.
- Police Office Safe.
- PC Replacement Plan.

*NOTE: Audience participation/public comment is welcome only when acknowledged by the Chair and limited to two minutes. Participation/public comment is limited to Blandford residents who may comment on agenda items only. The Town of Blandford is committed to the full participation of people with disabilities and Town Hall is handicapped accessible. Persons who require special accommodations including an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in the Town's programs, services, or activities, should contact the Town Administrator at (413) 848-4279 ex. 502 at least 14 business days in advance of a meeting.

**NOTE: Agenda may include items not reasonably expected 48 hours before the meeting.