



TOWN OF BLANDFORD
Select Board

Blandford Town Hall
1 Russell Stage Road, Suite 1
Blandford, MA 01008

POSTED June 20, 2023, by 6:00 pm

**JOINT FINANCE
COMMITTEE
SELECT BOARD MEETING
AGENDA
Thursday, June 22, 2023
6:00 pm**

Members of the public who wish to dial-in or participate virtually, may do so by visiting either of the following options:

- **Zoom Video Link:** <https://us02web.zoom.us/j/82168083073>
- **Meeting ID:** 821 6808 3073
- **Phone Dial In:** 1-929-205-6099, dial in meeting ID when prompted

If you have any comment regarding items that are on the agenda, please forward to Joann Martin, Administrative Assistant, at Selectboardadmin@townofblandford.com or 413-848-4279 x206.

OPEN SESSION 6:00 pm

Meeting held in the Select Board Chamber, Town Hall

1. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

2. AUDIENCE PARTICIPATION / PUBLIC COMMENT

3. DEPARTMENT REPORTS

- a. Highway Superintendent
- b. Town Clerk
 - i. **Appointments by email**
- c. Town Administrator
 - i. Finance/Budget
 1. Draft management letter and financials for **audit of FY22**
 - ii. Grants
 1. REDO: Smart Digital Town Crier (**sign**)
 2. Community Compact: **Capital Improvement Plan**
 3. Baystate Health Community Benefits/NEMBA: **Shepard Farm Conway School student Project**
 4. Regionalization & Efficiency: **Shared Water Operator project**
 - iii. Other Departments
 1. Animal Control Officer: **resignation of Terry Donovan**
 2. Board of Health: **shared nurse grant**
 - iv. Ongoing Projects

1. Fire/Highway Facility Project: **Building Committee Meeting on Monday, June 26**
2. Springfield Water & Sewer Commission: **Intergovernmental Agreement** and other updates
- 3.

4. **ACTION ITEMS**

- a. Review and act on proposed Cost of Living Adjustment (**COLA**) increase for Hampden County retirees
- b. Review and act on **performance review for Highway Superintendent**
- c. Review and act on **performance review for Town Administrator**
- d. Review and act on proposed **summer meeting schedule** for Select Board
- e. Review **Warrant for Special Town Meeting** with Finance Committee to be held on Thursday, June 29 at 7 PM
- f. Review and act on proposed **Year-End Transfers**
- g. Review and act on appointment of Gordon Avery to **Water Superintendent** from July 1, 2023 to June 30, 2024
- h. Review and act on appointment of Don Carpenter to **Historical Commission** from July 1, 2023 to June 30, 2026

5. **UNFINISHED BUSINESS**

- a. Community Compact IT grant: quote received from VADAR in the amount of \$60,000 for installation of **cloud-based municipal finance software**
- b. ARPA: quote received for **Town Hall backup power** transfer switch architectural design work in the amount of \$22,900
- c. Building/Electrical Inspectors: **fee updates**

6. **NEW BUSINESS**

- d. Review All Department **Expense Report**

7. **EXECUTIVE SESSION**

TABLED ITEMS

- Request from the Building Commissioner to consider seeking appropriate authorization to amend existing unregistered vehicle bylaw.
- Police Office Safe.
- PC Replacement Plan.

*NOTE: Audience participation/public comment is welcome only when acknowledged by the Chair and limited to two minutes. Participation/public comment is limited to Blandford residents who may comment on agenda items only. The Town of Blandford is committed to the full participation of people with disabilities and Town Hall is handicapped accessible. Persons who require special accommodations including an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in the Town's programs, services, or activities, should contact the Town Administrator at (413) 848-4279 ex. 502 at least 14 business days in advance of a meeting.

**NOTE: Agenda may include items not reasonably expected 48 hours before the meeting.