



TOWN OF BLANDFORD
SELECT BOARD

Blandford Town Hall
1 Russell Stage Road Suite 1
Blandford, MA 01008

FINANCE COMMITTEE
MEETING MINUTES
December 14, 2022

Members of the public who wish to dial-in or participate virtually, may do so by visiting either of the following options:

- **Zoom Video Link:** <https://us02web.zoom.us/j/87116077710>
- **Meeting ID:** 871 1607 7710
- **Phone Dial In:** 1-929-205-6099, dial in meeting ID when prompted

If you have any comment regarding items that are on the agenda, please forward to Joann Martin, Administrative Assistant, at Selectboardadmin@townofblandford.com or 413-848-4279 x206.

1. Open Session at 10:30 am Meeting is recorded Meeting held virtually/Zoom

1. **EXAMINATION OF RECORDS OF PREVIOUS MEETINGS**

a. Examination of the Finance Committee meeting minutes of April 21, 2022

MOTION: J. Lombardo made a motion to approve the Finance Committee meeting minutes of April 21, 2022, as written

D. Brodie Seconded

All in Favor

b. Examination of the Joint Select Board-Finance Committee minutes of May 23, 2022

MOTION: J. Lombardo made a motion to approve the Finance Committee meeting minutes of May 23, 2022, as written

D. Brodie Seconded

All in Favor

c. Examination of the Joint Select Board-Finance Committee minutes of July 14, 2022

MOTION: J. Lombardo made a motion to approve the Finance Committee meeting minutes of July 14, 2022, as written

D. Brodie Seconded

All in Favor

2. AUDIENCE PARTICIPATION / PUBLIC COMMENT

None

3. REPORTS

a. Review most recent Fiscal Year 2024 accounting reports including All Department Expense Report, General Ledger Year-to-Date and Trial Balance Summary

The Committee studied the All-Departmental Expense Report. Dunne explained line-by-line the condition of any of the accounts that are ‘over budget’ for this time in the budget year.

b. Receive updates from Town Administrator on other ongoing projects

Christopher Dunne, Town Administrator, provided an update to the Committee on several ongoing projects the Town is engaged in including the Fire/Highway Facility, status of the financial cleanup that prompted the Town to engage the services of consultants and other recent efforts.

4. ACTION ITEMS

a. Elect Finance Committee Chair

MOTION: J. Lombardo made a motion to remain Finance Committee Chair

D. Brodie Seconded

All in Favor

b. Elect Finance Committee Secretary or delegate authority per Town Bylaws, III. Section 5

MOTION: J. Lombardo made a motion to delegate administrative duties for the Finance Committee to the Town Administrator and Administrative Assistant to the Select Board

D. Brodie Seconded

All in Favor

c. Review and act on request to transfer \$3,580.00 from the Reserve Fund (account #015132.000) to Town Hall Maintenance and Repairs (Account #015192.000) for fire sprinkler repairs – Display Board

MOTION: J. Lombardo made a motion to approve the transfer \$3,580.00 from Reserve Fund #015132.000 to Town Hall Maintenance and Repairs #015192.000 for fire sprinkler repairs for Display Board

D. Brodie Seconded

Motion Passes

d. Review and act on request to transfer \$6,325.00 from the Reserve Fund (account #015132.000) to Town Hall Maintenance and Repairs (Account #015192.000) for fire sprinkler repairs – Pump Repack

MOTION: J. Lombardo made a motion to approve the transfer \$6,325.00 from Reserve Fund #015132.000 to Town Hall Maintenance and Repairs #015192.000 for fire sprinkler repairs – Pump Repack
D. Brodie Seconded
Motion Passes

Janet Lombardo, Finance Chair

Absent

Kathie Hudson, Finance Member

Deborah Brodie, Finance Member

Kevin Greene, Finance Member