



TOWN OF BLANDFORD
Select Board

Blandford Town Hall
1 Russell Stage Road, Suite 1
Blandford, MA 01008

**JOINT MEETING MINUTES with
MODERATOR, TOWN CLERK and
BLANDFORD SELECT BOARD**

June 13, 2022

6:00 pm

OPEN SESSION 6:00 pm

Meeting held in the Select Board Chamber, Town Hall

In attendance: C. Letendre, Chair; J. Allen, Member; T. Cousineau, Member; C. Dunne, Town Administrator; D. Hopson, Moderator; J. Lombardo, Finance Chair; D. Brodie, Finance; K. Hudson, Member-Absent

OPEN SESSION 6:00 pm

Meeting held in the Select Board Chamber, Town Hall

Cara Letendre opened the meeting welcoming our new Select Board Member, Jeff Allen.

1. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

None

2. *AUDIENCE PARTICIPATION / PUBLIC COMMENT

None

3. DEPARTMENT REPORTS

a. Aaron Poteat – Plumbing Inspector

Poteat joined the Select Board to suggest raising Town rates for plumbing inspections from \$50 to \$75. Letendre requested that Poteat return to the June 27 Select Board meeting and present a schedule of what the rates will be so they can be posted on the Town website.

b. Highway – Dave Waldron

Chapter 90 Letter Regarding North Blandford Road: Waldron presented the bids for North Blandford Road. New member, Jeff Allen, requested more time so he could review the contract.

MOTION: C. Letendre made a motion to table the contract for North Blandford Road so the new Select Board Member, Jeff Allen has time to review.

T. Cousineau Seconded

All in Favor

f. Town Clerk Conference

Mary Kronholm, Assistant Town Clerk summarized the Town Clerk's Conference she and Doris Jemiolo attended noting that it was extremely beneficial and worthwhile.

4. ACTION ITEMS

a. Cathy Smelcer Resignation from Finance Committee June 7, 2022

MOTION: C. Letendre made a motion to accept the resignation of Cathy Smelcer from Blandford's Finance Committee as of June 7, 2022

**T. Cousineau Seconded
All in Favor**

b. Appoint Kathie Hudson to Finance Committee to fill an empty seat for the balance of the term June 7, 2022, to June 30, 2023

MOTION: C. Letendre made a motion to table the appointment of Kathie Hudson to the Finance Committee until the next scheduled Finance/Select Board meeting.

**T. Cousineau Seconded
All in Favor**

c. Appoint Cosette Cousineau to Registrar of Voters for the term July 1, 2022, to June 30, 2023

MOTION: C. Letendre made a motion to appoint Cosette Cousineau to Registrar of Voters for the term July 1, 2022, to June 30, 2023

**J. Allen Seconded
T. Cousineau Abstained
All in Favor**

d. Appoint Katy Milford to Historical Commission for the term July 1, 2022, to June 30, 2025

MOTION: C. Letendre made a motion to appoint Katy Milford to the Historical Commission for the term July 1, 2022, to June 30, 2025.

**T. Cousineau Seconded
All in Favor**

e. Appoint Joseph Henning as Veteran's Agent for the term July 1, 2022, to June 30, 2023

MOTION: C. Letendre made a motion to appoint Joseph Henning as Veteran's Agent for the term July 1, 2022, to June 30, 2023, for discussion.

**T. Cousineau Seconded
This appointment has been tabled until the next Select Board meeting**

5. UNFINISHED BUSINESS FROM PRIOR MEETINGS:

None

6. NEW BUSINESS

a. Blandford Fair – Bruce Wyman

Tabled

b. Annual Town Meeting Review – Finance Committee, Town Counsel, Town Moderator, Select Board

Tabled – Already done

c. Veteran's Agent Service

Mr. & Ms. Ryan met with the Select Board to discuss having easier access to the Town's Veteran's Agent, Joe Henning. The Board will review their request with Mr. Henning and report to the Ryan's.

d. All Department Expenditure Report

The Board reviewed the latest All Department Expenditure Report and talked about line-item transfer for year end.

e. Town Administrator Report

FY23 Budget: Dunne reported the FY23 Budget was approved at Annual Town Meeting.

Mass Works Matching Funds: The Town has received a \$57,000 match from Mass Works Infrastructure Program.

Planning's Request for a monitor for the Planning Office: Paul Martin & Edna Wilander of the Planning Board requested a large screen tv/monitor, so they can view GIS maps more efficiently during meetings. They are reminding the Board that they are in need of one more person on their Board as they have a vacancy.

Broadband Enterprise Fund: Collaborating with the Treasurer and Accounting, it is determined that an Enterprise Fund will be set up for Broadband.

Surplus Public Works Material Policy: Dunne is working on a policy for the Town to safely offer surplus materials to Town residents. Town Counsel will review this.

REDO Requests: The Regional Economic Development Organization grant of \$60,000 is to support businesses seeking help from the state for economic recovery. The application is on the Blandford Town Website.

ARPA Requests: The Board has been discussing purchasing a generator for the Town Hall so this space can be used as an emergency shelter. Dunne reported the cost of this generator has gone up \$10,000. Dunne is looking into a MEMO Grant.

ADA Self-Plan: Dunne has received interest from the Institute for Human Centered Design to look at the Town's properties to insure they are up to ADA standards and suggest improvements.

FRCOG Fuel Bids: Dunne reported that the Bids from FRCOG have come in. The Town is locked in at \$4.44 for heating oil for FY23 by Mirabito Energy Products. This company also has the capability of repairing the Town's energy equipment. Diesel is locked in from Dennis Burke at \$4.8535 and gasoline is locked in by Dennis Burke at \$4.505.

Town Property Maintenance Bids: The bid request for Town property maintenance has been posted.

Tick Prevention: Dunne has received bids from Brett Hartley for spraying for ticks in Watson Park and around the Town Hall and playground. The decision was made to offer the job to Brett Hartley to spray around the playground and Town Hall areas.

MOTION: C. Letendre made a motion award the three tick prevention applications to Brett Hartley at \$516.00 per application

J. Allen Seconded

All in Favor

Post Office Lease Renewal: The Post Office building lease is up for renewal. The lease amount will increase. Dunne will reach out to the Post Office to see if they will be renewing the lease.

Shepard Farm: Pioneer Valley Planning Commission has completed their assessment of the Shepard Farm property. Their recommendation is to split the land behind the house and use that for conservation land then consider a land swap. This process will require a vote at town meeting, a vote of the Conservation Commission and DEP should be involved.

Highway/Fire Garages Project: Dunne spoke of creating a ‘frequently asked questions’ posting on our website to keep the public aware of the progress of this project.

Town Property Auction: Dunne is working with Sara Hunter, Treasure, to action off town properties.

7. OTHER BUSINESS, IF ANY:

8.*EXECUTIVE SESSION:

None

Meeting Adjourned at 7:25 pm


TABLED ITEMS:

- a. *Request from the Building Commissioner to consider seeking appropriate authorization to amend existing unregistered vehicle bylaw*
- b. *Shepard Farm Update*
- c. *Police Office Safe*
- d. *PC Replacement Plan*

*NOTE: Audience participation/public comment is welcome only when acknowledged by the Chairman and limited to two minutes. Participation/public comment is only limited to Blandford residents who may comment on agenda items only.

**NOTE: Agenda may include items not expected 48 hours before the meeting.


Submitted by Joann Martin
Administrative Assistant to the Select Board
and Town Administrator



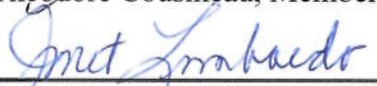
Cara Letendre, Chair



Jeffery Allen, Member



Theodore Cousineau, Member



Janet Lombardo, Finance Chair



Deb Brodie, Finance

Absent

K Hudson, Finance