



TOWN OF BLANDFORD
Select Board

Blandford Town Hall
1 Russell Stage Road, Suite 1
Blandford, MA 01008

MEETING MINUTES
BLANDFORD SELECT BOARD
November 15, 2021
6:00 pm

Members of the public who wish to dial-in or participate virtually, may do so by visiting either of the following options:

- **Zoom Video Link:** <https://us02web.zoom.us/j/87116077710>
- **Meeting ID:** 871 1607 7710
- **Phone Dial In:** 1-929-205-6099, dial in meeting ID when prompted

If you have any comment regarding items that are on the agenda, please forward to Joann Martin, Administrative Assistant, at Selectboardadmin@townofblandford.com or 413-848-4279 x206.

1. OPEN SESSION 6:00 pm

Meeting held in the Select Board Chamber, Town Hall

In attendance: C. Letendre, Chairman; T. Ackley, Member; T. Cousineau, Member; W. Foxmyn, Interim Town Administrator

2. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS:

a. Examination of the Meeting Minutes of November 08, 2021

MOTION: C. Letendre made a motion to table the meeting minutes of November 08, 2021 until the November 22, 2021 Select Board meeting

T. Cousineau

All in Favor

3. *AUDIENCE PARTICIPATION / PUBLIC COMMENT:

None

4. ACTION ITEMS

a. Appoint Eric McVey to Board of Assessor's for the term November 15, 2021 through June 11, 2022 until the next Town election

MOTION: T. Ackley made a motion to appoint Eric McVey to the Board of Assessor's for the term November 15, 2021 through June 11, 2022 until the next Town Election.

T. Cousineau Seconded

All in Favor

b. Appoint Jennifer Girard as Environmental Certifying Officer for the term November 15, 2021 through June 30, 2022

MOTION: C. Letendre made a motion to approve Jennifer Girard as Environmental Certifying Officer for the term November 15, 2021 through June 30, 2022

T. Ackley Seconded

All in Favor

5. UNFINISHED BUSINESS FROM PRIOR MEETINGS:

a. Set Time for next RRP Meeting – C. Letendre

Letendre reported that the next Rapid Recovery Plan meeting will be November 30, 2021 to focus on developing a business association in Blandford. Letendre is collecting a list of businesses in Blandford in order to promote participation in this new Blandford Civic and Business Association.

6. NEW BUSINESS:

a. Paint Barns at Watson Park – Chuck Benson

Chuck Benson joined the Board to discuss painting the barns at Watson Park that are past due for a clean-up. Benson will contact the Historical Commission and update them on his progress.

MOTION: C. Letendre made a motion to approve the bid from ProCoat Painting of Huntington in the amount of \$4,525 including labor and materials to paint the barns in Watson Park.

T. Cousineau Seconded

All in Favor

MOTION: T. Ackley made a motion to appoint Charles Benson as the agent for the painting contract for Watson Park

C. Letendre Seconded

All in Favor

b. Department of Health – Defining Board to Work with other Departments – J. Girard

MOTION: C. Letendre made a motion to table this discussion until further notice.

T. Cousineau Seconded

All in Favor

c. OPM Discussion – T. Ackley

Ackley reported that the bids have been reviewed by the OPM group and the group decided they have three qualified bidders, Weston & Sampson, Galante and DiGregorio. The group will meet again to appoint the chosen bidder on December 10, 2021. At this point, contract negotiations will start. A new OPM meeting will be scheduled for December 13, 2021.

d. Solar Pilot – Blandford Sun

Foxmyn spoke to Blandford Sun regarding changes they would like to their Pilot Program with the Town of Blandford. She is waiting for their response to her questions. Letendre suggest Foxmyn reach out to the company that has done our pilot agreements in the past.

e. Review All Department Expense Report

The Board reviewed the current All Department Expense Report and found no problems.

f. Town Administrator Search – Wendy Foxmyn

Foxmyn is working on a position description for the Town Administrator search and will edit the one used for the last search. She reviewed this and made suggested changes with the Select Board for their approval. The Board talked about appointing a Procurement Officer which was a position Garcia took on in the past. The Board approved the pay range that would be offered and updated the position. Foxmyn will create an ad based on this description. Letendre would like Sara Hunter, Town Treasurer to review the new Town Administration profile.

MOTION: C. Letendre made a motion to appoint the following people to the Town Administrator Search Committee: David Hopson, Doris Jemiolo, Jennifer Girard, Paul Martin, Mick Brennan, Karen Shaw, Peter Langmore, Dick Hamel, and Richard Barnard

T. Ackley Seconded

All in Favor

MOTION: C. Letendre made a motion to accept the description for Town Administration for the Town of Blandford

T. Cousineau Seconded

All in Favor

-Foxmyn reported that she found a person that may be interested in the Town Administrator position. He will meet us at the November 22, 2021 Board meeting via Zoom.

7. OTHER BUSINESS, IF ANY:

a. Highway Department – D. Waldron

--Waldron joined the board to request Chapter 90 funds to purchase \$27,000 worth of culvert pipe for North Blandford Road, etc. This must be purchased now so it will be available on time.

--He reported Russell Stage Road work will start 11-16-21.

--Waldron will be doing an interview for the open Highway Department position and will bring this forward to the Board when complete

-He reported on the beaver problem on Blair Road to Springfield Water & Sewer. He found a qualified person to trap, and the town of Blandford was going to pay for the trapper, but Springfield Water has not approved as yet and has put too many restrictions on what the trapper can do so this is holding up the process which is causing our roads to flood. The Board does not agree the Town of Blandford should be paying for this as it is Springfield Water's property. Letendre is recommending we forward this information with Counsel.

--Highway will be doing some shoulder work in the spring 2022 on North Blandford Road

--Kronholm asked if the Highway Department would take care of plowing a 'foot path' on the road in Watson Park so the Library Story Walk can be utilized this winter.

MOTION: C. Letendre made a motion to approve the purchase of culvert pipes in the amount of \$27,000 for North Blandford Road and Hayden Road culverts

T. Cousineau Seconded

All in Favor

b. Springfield Water & Sewer Intergovernmental Agreement

Letendre spoke of the letter received from Springfield Water asking for changes to the Intergovernmental Agreement. This letter will be sent to Town Counsel for review.

8. TABLED ITEMS:

- a. Request from the Building Commissioner to consider seeking appropriate authorization to amend existing unregistered vehicle bylaw*
- b. Sperry Road Update*

9. MEETING ADJOURNED:

Meeting adjourned at 7:36 pm

10.*EXECUTIVE SESSION:

Executive Session in accordance with G.L. c. 30A, §21(a)(2) to discuss strategy with respect to collective

**NOTE: Agenda may include items not expected 48 hours before the meeting. At any point, this meeting may go into executive section if Selectboard finds it warranted...

*NOTE: Audience participation/public comment is welcome only when acknowledged by the Chairperson and limited to two minutes. Participation/public comment is only limited to Blandford residents who may comment on agenda items only.

Submitted by Joann Martin
Administrative Assistant to the Select Board
and Town Administrator

Cara Letendre, Chairman

Thomas Ackley, Member

Theodore Cousineau, Member