



TOWN OF BLANDFORD
Select Board

Blandford Town Hall
1 Russell Stage Road, Suite 1
Blandford, MA 01008

MEETING MINUTES
BLANDFORD SELECT BOARD
November 08, 2021
6:00 pm

Members of the public who wish to dial-in or participate virtually, may do so by visiting either of the following options:

- **Zoom Video Link:** <https://us02web.zoom.us/j/87116077710>
- **Meeting ID:** 871 1607 7710
- **Phone Dial In:** 1-929-205-6099, dial in meeting ID when prompted

If you have any comment regarding items that are on the agenda, please forward to Joann Martin, Administrative Assistant, at Selectboardadmin@townofblandford.com or 413-848-4279 x206.

1. OPEN SESSION 6:00 pm

Meeting held in the Select Board Chamber, Town Hall

In attendance: C. Letendre, Chairman; T. Ackley, Member; T. Cousineau, Member-Absent; W. Foxmyn, Interim Town Administrator

2. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS:

a. Examination of the Meeting Minutes of November 1, 2021

MOTION: C. Letendre made a motion to approve the meeting minutes of November 1, 2021 as amended

T. Ackley Seconded

T. Cousineau Abstained

All in Favor

3. *AUDIENCE PARTICIPATION / PUBLIC COMMENT:

None

4. ACTION ITEMS

a. Accept Warrant #10

MOTION: C. Letendre made a motion to approve Warrant #10 as presented by Town Accountants

T. Cousineau Seconded

All in Favor

5. UNFINISHED BUSINESS FROM PRIOR MEETINGS:

a. Highway Building Report

--Dave Waldron, Highway Superintendent, reported that he has seen two designs acknowledging that the third design has arrived but has not been viewed. The next OPM meeting will be held Tuesday November 9 to sort through the bids. Foxmyn made note that the three design firms were:

Weston & Sampson

Gallante

DiGrigorio

--Waldron will bring forward the design firm that was chosen by the OPM meeting group

--Waldron inquired about getting a CDL License for one of his employees. Foxmyn mentioned this has been sent to counsel to review labor contract language. Counsel confirmed this can be done. Foxmyn stated it is under the Bay State Roads Program and the language in the union contract says we can pay for these classes. The Board agrees.

6. NEW BUSINESS:

a. Review All Department Expense Report

No new expense report available at this time

b. Town Administrator Search

Foxmyn presented a proposed timeline for the process of hiring a new TA recommending that a search committee be formed for this process. The Select Board should be responsible for deciding where the ad will be posted, the content of the position description, what the salary range will be, approving the search committee, etc. Foxmyn has many outreach ideas she has been working on in the meantime and has agreed to manage the process.

MOTION: C. Letendre made a motion to organize a screening committee for the process of selecting a new Town Administrator

T. Ackley Seconded

All in Favor

M. Kronholm will take the lead in contacting possible committee members. This committee will be formed and presented to the Select Board at the November 15, 2021 Select Board meeting.

c. Interim Town Administrator Report

Foxmyn proposed amending her contract, which will expire 11/9, and asked that the Board extend it for another 3 weeks. She stated she will stay during the search process for a new Town Administrator

MOTION: C. Letendre made a motion to amend the contract between the Town of Blandford and Wendy Foxmyn to extend her employment agreement through December 1, 2021.

T. Cousineau Seconded

All in Favor

7. OTHER BUSINESS, IF ANY:

None

8. TABLED ITEMS:

a. Request from the Building Commissioner to consider seeking appropriate authorization to amend existing unregistered vehicle bylaw

b. Sperry Road Update

9. MEETING ADJOURNED:

Meeting adjourned at 6:43 pm

10.*EXECUTIVE SESSION:

Executive Session in accordance with G.L. c. 30A, §21(a)(2) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigation position

MOTION: C. Letendre made a motion to move into Executive Session in accordance with G.L.c.30A, §21(a)(2) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigation position not to reconvene

T. Cousineau Seconded

All in Favor

Roll Call in: C. Letendre-Yes T. Ackley-Yes T. Cousineau-Yes

**NOTE: Agenda may include items not expected 48 hours before the meeting. At any point, this meeting may go into executive section if Selectboard finds it warranted...

*NOTE: Audience participation/public comment is welcome only when acknowledged by the Chairperson and limited to two minutes. Participation/public comment is only limited to Blandford residents who may comment on agenda items only.

Submitted by Joann Martin
Administrative Assistant to the Select Board
and Town Administrator

Cara Letendre, Chairman

Thomas Ackley, Member

Theodore Cousineau, Member