



TOWN OF BLANDFORD  
SELECT BOARD

Blandford Town Hall  
1 Russell Stage Road Suite 1  
Blandford, MA 01008

JOINT MEETING MINUTES with  
BLANDFORD SELECT BOARD and FINANCE  
COMMITTEE  
June 28, 2021  
6:00 pm

Members of the public who wish to dial-in or participate virtually, may do so by visiting either of the following options:

- **Zoom Video Link:** <https://us02web.zoom.us/j/87116077710>
- **Meeting ID:** 871 1607 7710
- **Phone Dial In:** 1-929-205-6099, dial in meeting ID when prompted

If you have any comment regarding items that are on the agenda, please forward to Joann Martin, Administrative Assistant, at [Selectboardadmin@townofblandford.com](mailto:Selectboardadmin@townofblandford.com) or 413-848-4279 x206.

**1. Open Session at 6:00 pm**                      **Meeting is recorded**                      **Meeting held virtually/Zoom**

**In attendance:** C. Letendre, Chairman; T. Ackley, Member; T. Cousineau, Member; J. Garcia, Town Administrator; J. Lombardo, Finance; D. Brody, Finance; ~~C. Smelcer, Finance~~—Absent

Cara Letendre opened the meeting congratulating Ted Cousineau for being elected to the Select Board for the term July 1, 2021 through June 30, 2024.

**2. EXAMINATION OF THE MEETING MINUTES:**

*a. Examination of the Executive Session Meeting Minutes of June 14, 2021*

**SELECT BOARD MOTION:** T. Ackley Made a motion to approve the Meeting Minutes of June 14, 2021 as amended

C. Letendre Seconded  
All in Favor

**FINANCE MOTION:** J. Lombardo tabled the meeting minutes from June 14, 2021 until the 7-12 meeting when C. Smelcer of the Finance Committee is available to sign

D. Brodie Seconded

*b. Examination of the Executive Session Meeting Minutes of June 21, 2021*

**SELECT BOARD MOTION:** C. Letendre made a motion to approve the meeting minutes of June 21, 2021 as written.

T. Ackley Seconded  
All in Favor

**FINANCE MOTION:** J. Lombardo made a motion to approve the meeting minutes of June 21, 2021 as written.

D. Brodie Seconded  
All in Favor

**3. \*AUDIENCE PARTICIPATION/PUBLIC COMMENT:**

None

**4. ACTION ITEMS:**

**a. Review and Take Action between the Town and MassMunifin for Treasurer/Collector Services**

Garcia presented the contract to review with Mass Munifin for tax collector services which has been vetted and approved by Town Counsel.

**MOTION:** C. Letendre made a motion to approve the contract between the Town and Mass Munifin for the Treasurer/Collector services in the amount of \$105,000

T. Ackley Seconded  
All in Favor

**b. Review and Take Action between the Town and Regional Resource Group (RRG) for assessing services for the Board of Assessors**

Garcia presented the contract with RRG for the Board's review pointing out that this is an amendment to the contract.

**MOTION:** C. Letendre made a motion to approve the contract between the Town and Regional Resource Group (RRG) for Assessing Services for the Board of Assessors in the amount of \$48,880

T. Ackley Seconded  
All in Favor

**c. Review and Take Action on Line-Item Transfer Requests if any**

**SELECTBOARD MOTION:** C. Letendre made a motion to approve the transfer of \$811.40 from Account 015151.000 Town Council to 015193.000 Old Town Hall Expense

T. Ackley Seconded  
All in Favor

**FINANCE MOTION:** J. Lombardo approved the motion to approve the transfer of \$811.40 from Account 015151.000 Town Council to 015193.000 Old Town Hall Expense

D. Brodie Seconded  
All in Favor

**SELECTBOARD MOTION:** C. Letendre made a motion to approve the transfer of \$596.21 from Account 015151.000 Town Council to 015192.001 Town Hall Utilities

T. Ackley Seconded  
All in Favor

**FINANCE MOTION:** J. Lombardo approved the motion to the transfer of \$596.21 from Account 015151.000 Town Council to 015192.001 Town Hall Utilities

D. Brodie Seconded  
All in Favor

**SELECTBOARD MOTION:** C. Letendre made a motion to approve the transfer of \$3,287.00 from Account 015151.000 Town Council to 015192.002 Town Hall Misc Expense  
T. Ackley Seconded  
All in Favor

**FINANCE MOTION:** J. Lombardo approved the motion to the transfer of \$3,287.00 from Account 015151.000 Town Council to 015192.002 Town Hall Misc Expense  
D. Brodie Seconded  
All in Favor

**SELECTBOARD MOTION:** C. Letendre made a motion to approve the transfer of \$1,232.93 from Account 015510.003 BOH & Transfer Station Expenses to 015510.010 Transfer Station Salaries  
T. Ackley Seconded  
All in Favor

**FINANCE MOTION:** J. Lombardo approved the motion to the transfer of \$1,232.93 from Account 015510.003 BOH & Transfer Station Expenses to 015510.010 Transfer Station Salaries  
D. Brodie Seconded  
All in Favor

**d. Appoint Sara Hunter as Treasurer/Tax Collector for the term July 1, 2021 through June 30, 2023**

**MOTION:** C. Letendre made amotion to appoint Sara Hunter as Treasurer/Tax Collector for the term July 1, 2021 through June 30, 2024  
T. Ackley Seconded  
All in Favor

**e. Review and Take Action: Select Board Summer Meeting Hours**

The Board discussed summer yours. Generally, the meetings are held every other week in July and August. Garcia explained that the Board will not meet July 5 as it is a holiday. The Board will meet July 12, 2021 but they will also need to meet on July 19, 2021. Letendre mentioned that every other week will start on July 26 and every other week

**MOTION:** C. Letendre made a motion to start meeting every other week starting July 26 through August, 2021.  
T. Ackley Seconded  
All in Favor

**5. UNFINISHED BUSINESS FROM PRIOR MEETINGS:**

**a. Sperry Road Update**

Ackley believes that if the owner of this property purchased this property to clear and sell, he should be responsible for fixing the road himself. Letendre believes if somebody purchases land in Blandford, they should have access to it and does not want to discourage these property purchases. Letendre asked Garcia to see who actually owns this road before going forward.

**6. NEW BUSINESS:**

***a. Review All Department Expense Report***

The Board reviewed the All-Department Expense Report with the Finance Committee and found no problems.

**7. OTHER BUSINESS, IF ANY:**

***a. New Fire Truck – T. Ackley***

T. Ackley reported that the new Fire Department tanker truck will be here on June 29, 2021

**8. TABLED ITEMS:**

***c. Request from the Building Commissioner to consider seeking appropriate authorization to amend existing unregistered vehicle bylaw***

**9. MEETING ADJOURNED:**

Meeting adjourned at 6:57 pm

**10.\*EXECUTIVE SESSION:**

**None**

\*NOTE: Audience participation / public comment is welcome only when acknowledged by the Chair and limited to two minutes. Participation / public comment is only limited to Blandford residents and can only comment on agenda items only.

\*\*NOTE: Agenda may include items not reasonably expected 48 hours before the meeting. At any point, this meeting may go into executive session if Selectboard finds it warranted.

Submitted by Joann Martin  
Administrative Assistant to the Select Board  
and Town Administrator

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Cara Letendre, Chairman

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Thomas Ackley, Member

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Theodore Cousineau, Member

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Janet Lombardo, Chairman Finance

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Cathy Smelcer, Finance

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Deborah Brody, Finance