



TOWN OF BLANDFORD

Office of the Board of Selectmen

1 Russell Stage Road
Blandford, MA 01008
413.848.4279 x206

www.townofblandford.com

Board of Selectmen

Cara Letendre, Chair
Eric McVey, Secretary
Thomas Ackley

Town Administrator

Joshua A. Garcia

JOB DESCRIPTION: Laborer/Operator/Truck Driver

Job Title: Laborer/Operator/Truck Driver	Location: 1 Russell Stage Road
Job Type: Benefited Fulltime, Union Shop	Reports To: Highway Superintendent
Hours Per Week: 40 hours per week with overtime	Pay Basis: Salary – up to \$47,840.00, depending on licenses in accordance with union contract

JOB DESCRIPTION:

The purpose of this position is to drive a highway truck, operate heavy motor equipment, and perform heavy manual work for all road construction, maintenance and repair projects; all other related work as required.

JOB DUTIES:

- Assists with road maintenance and repair projects by performing manual work and operating highway equipment. Examples of projects include the following: constructing and repairing roads, catch basins and drainage systems; applying pavement markings and paint; raking, dumping, spreading, grading, and rolling of asphalt, gravel, stone, and any other material for roads; cutting and chipping brush and trees; removing brush and leaves; mowing the roadside; repairing damaged guardrails, signs; plowing snow and sanding and salting road; and other maintenance, care, upkeep, repair, marking and beautification projects of roads and other town property.
- Operates heavy and light equipment of high complexity; trucks and attachments; operates power grader, front-end loader, backhoe, rollers, etc. Operates vehicles providing roadway snow removal and sanding.
- Performs limited mechanical work; operates all hand tools needed to perform labor tasks; mounts snowplows; maintains snow emergency equipment.
- Assists other Highway staff as required.
- Regular attendance and punctuality at the workplace is required.
- Performs similar or related work as required, directed or as situation dictates.

KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Thorough knowledge of the practices, techniques, tools, equipment, materials and safety precautions of highway/bridge construction, snow removal, maintenance and repair.
- Working knowledge and experience as heavy equipment operator, mechanic or construction craft person.



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- Ability to perform heavy manual labor under varying weather conditions.
- Ability to follow detailed oral and written instructions given by supervisor.
- Ability to communicate effectively verbally with supervisor.
- Ability to follow proper methods, procedures and safety precautions.
- Ability to be firm, tactful, courteous and use good judgment.

MINIMUM QUALIFICATIONS:

- *Education, Training and Experience:* High school education or G.E.D.; two years of road maintenance experience including heavy equipment motor vehicle operation; mechanical repair experience highly desirable; or any equivalent combination of education and experience.
- *Special Requirements:* Possession of a valid C.D.L. Class B. Possession of a valid Hoisting Engineer's license.
- Comprehensive technical and practical knowledge of the materials, methods, and techniques relative to highway projects, snow/ice removal, and other highway/road issues.
- Knowledge of the laws, rules, and regulations relating to road projects, including design selection, contract bidding, award of contract, management, and safety requirements. Possess a valid Massachusetts state driver's license.
- Class B and 2A Hydraulic License

WORKING CONDITIONS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Involves risks or discomforts, e.g. working around moving parts and equipment, which require some safety precautions and/or the use of protective safety equipment.
- May be exposed to hazardous materials.
- Requires working in an outside environment.
- Performs heavy physical labor. Stoops, kneels, crouches, and/or crawls. Frequently lifts and/or moves objects weighing up to 100 pounds such as tools, equipment, supplies, etc.
- Must be able to access all levels of a construction site/building/structure, traverse uneven terrain, climb a ladder, and enter and exit from vehicles. Manually operates all department vehicles, tools, and equipment.
- Communicates verbally.



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COMPENSATION:

Salary range for this benefited fulltime position is up to \$47,840 annually depending on qualifications and experience in accordance to union contract. Position requires probation period of 90 days. The typical workweek is Monday through Friday and can include evenings and weekends. The applicant must have scheduling flexibility. Residency is not required.

HOW TO APPLY:

Applications may be submitted electronically or mailed/dropped off at the Blandford Town Hall. Please send resume with a cover letter and 3 professional references - addressing the job requirements to this email address: administrator@townofblandford.com. Or to this mailing address: Town Hall, 1 Russell Stage Road, Blandford, MA 01008. Submitted applications are to be to the attention of Joshua A. Garcia, Town Administrator. Closing date for all applications is July 31, 2020 by 3:00pm - position will remain open until filled.

The Town Administrator and the Highway Supervisor will review applications immediately after submission deadline date and coordinate initial interviews. Recommended candidate/s will be presented to the Board of Selectmen who are the hiring authority. Should you have any questions regarding this opportunity, please contact: Rene Senecal, Highway Superintendent at 413-320-0530; or Joshua A. Garcia, Town Administrator at 413.848.4279 x502 or administrator@townofblandford.com.

AFFIRMATIVE ACTION:

The Town of Blandford is an Equal Employment Opportunity\Affirmative Action Employer.