

Town of Blandford
Finance Committee
Meeting Minutes
March 18th, 2020

Open Session: 6:40pm

Present: **Jlombardo**, Chair, **JBull (JB)**, member, **Cathy Smelcer**, member, **JGarcia (JG)**, Town Administrator, **Nicole Daviau & Mary Kronholm**, Library, **Jennifer Girard**, BOH/Transfer Station, & **Gordon Avery**, Water Department.

1. NEW BUSINESS

- **None noted**

2. OLD BUSINESS

- **Library-** Revisited budget with Nicole & Mary. They expect to use remaining funds available, for Summer reading by the end of FY20. They are still requesting to add an additional 5hrs/week to Nicole's schedule. The additional amount would also need to include benefits as this would put Nicole over 19hrs/week. Nicole informed us she is already putting in these extra hours basically as volunteer work right now and would like, if possible, to be compensated for them going forward.
- **Board of Health/Transfer Station-** Revisited budget with Jennifer for the transfer station. She agreed to the corrected salaries amount of \$12k reduced from \$17k that finance had re-calculated previously. We will be combining transfer station expense account with BOH expense account to make for easier budgeting going forward. They anticipate spending down the budget amounts for FY20.
- **Water Department-** Reviewed with water department indirect expense calculation for FY21. Overall it will increase about \$20K to include for items that were never included in the past that should have been part of the calculation. Also, finance worked with Gordon to finalize the water department budget for FY21. It was over by approximately \$12k from the target budget amount and will need to be further reviewed for potential decreases in expenditures before being finalized.

General Discussion – Finance reviewed the updated All Department expense report. Everything looks to be in line with where the spending should be at this point in the year. Any accounts underspent were flagged for review to see if next years budget can be adjusted. Finance will be reviewing the FY21 budget and making final recommendations at our next meeting in order to present the final recommendation for FY21 to the Board of Selectmen.

Motion:

1. To accept the minutes from the March 11th, 2020 Meeting. Motion Passed.

Tabled: None

Next Meeting: March 18th 2020 at 6:30 PM

Meeting Adjourned at 9:20 pm

Julie Bull, member
Cathy Smelcer, member
Janet Lombardo, chair (verbal vote remotely)