



TOWN OF BLANDFORD  
Board of Selectmen, Minutes  
November 3, 2014

**Attendance:** Andy Montanaro, William Levakis and Cara Letendre – Secretary

**Open Meeting:**

7:06 p.m. Mr. Levakis formally called meeting to order, provided notice that meeting may be recorded.

**Posted Agenda Items:**

- 1) Minutes: Mr. Montanaro motion to approve meeting minutes from October 28, 2014 as amended, Mr. Levakis second, unanimous vote.
- 2) Review Warrants: Board reviewed and signed warrants.
- 3) EDA: Mark Ebreo( Engineer), Steve Jemilio (Building Planning Committee), Chris Smith (BOH), & Brad Curry (Highway Superintendent).
  - a) Discussed details of the bid packet.
  - b) Set Dates: Scheduled a pre-conference meeting at the site (Highway Garage) for November 17<sup>th</sup> at 10:00 a.m. Mr. Ebreo will be in touch with Mr. Curry to discuss details. Plan to make the bid packet available for pick-up on November 10<sup>th</sup> at the Town Hall. Cara will be in charge of giving out bids and sign-out sheet. Town will require a deposit of \$20.00 for bid packets. Bid opening scheduled for November 26<sup>th</sup> at 10:00 a.m. Cara post bid in 2 newspapers as well as on the Central Registry.
  - c) Questions: any questions from contractors can be sent to Mr. Ebreo and cc'd to Cara. Cara will then forward to Board, Mr. Curry and Mr. Jemiolo.
  - d) Funding: from Building fund, will have to go to Special Town Meeting to appropriate.
  - e) Discussed details of allowing Highway Department to continue to function during work. Will discuss further with contractors.

**Old Business**

- 1) Highway Outline: Read and reviewed.
  - a) Chester Road potholes – completed
  - b) North Blandford Road work – scheduled for next week
  - c) Chester Road Shoulders – waiting on machinery
- 2) Job Descriptions:
  - a) Tax Collector – Reviewed by current Tax Collector. Mr. Levakis motion to accept Tax Collector job description as amended, Mr. Montanaro second, unanimous vote.
  - b) Treasurer – Reviewed by current Treasurer. Mr. Montanaro motion to accept Treasurer job description as amended, Mr. Levakis second, unanimous vote.

- c) Board of Health: (Sent to Board of Health for review, not returned yet) Mr. Montanaro motion to accept Board of Health job description as amended, Mr. Levakis second, unanimous vote.
- 3) Water Department Emergency Response Plan: Plan recently amended and approved by Water Commissioners. Selectboard reviewed, approved and signed.
- 4) Water Department Rules and Regulations: Recently amended and approved by Water Commissioners. Selectboard will review and revisit.
- 5) Update on Lightning Strike Repair at Water Plant:
  - a) Selectboard signed contract (approved by Town Counsel) with Pacific Ozone Generators. Generators will be shipped this week.
  - b) Selectboard signed contract (approved by Town Counsel) with Air Compressor Engineering.
- 6) GTAC Letters: to approve as models for Blandford Voters. Cara will copy and place in public places.
- 7) Personnel Policy: Board will revisit

#### **New Business**

- 1) Memorandum PVPC Regarding Regional Accounting Program: Board asked Cara to have Town Counsel and DOR rep review.
- 2) Special Event Application: Board asked Cara to send to Police, Fire Chief and Emergency Management for their input. Goal is to be minimally invasive, yet still protect the Town.
- 3) Letter from Chief Hennessey Regarding Rates: Mr. Montanaro sent email request to Chief Hennessey today for details regarding pay scales and policies. Board is willing and interested in compensating, but need details first. Board will revisit when have more information.
- 4) Forensic Audit: Board signed contract with Josephine Sarnelli for her continued work on the Forensic Audit.

#### **Future Consideration**

- 1) Maple Lane: Mr. David Proctor came to Selectboard requesting update on possibility of town taking Maple Lane. Expressed concerns about condition of the entrance of the road. Selectboard expressed concern about ability to put resources into fixing and taking the road with so many other high priority road issues in town. Mr. Montanaro will visit Maple Lane next week to observe drainage concerns.

9:30 p.m. Mr. Montanaro motion to adjourn, Mr. Levakis second, unanimous vote.

Submitted by: Cara Letendre

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William Levakis

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Andy Montanaro