



TOWN OF BLANDFORD
Board of Selectmen, Minutes
April 22, 2014

Attendance: William Levakis, Adam Dolby, and Cara Letendre – Secretary

Open Meeting:

7:00 p.m. Mr. Levakis formally called meeting to order, provided notice that meeting may be recorded.

Posted Agenda Items:

1. Minutes: Mr. Dolby motion to approve meeting minutes from April 15, 2014 and April 16, 2014 as written, Mr. Levakis second, unanimous vote.
2. Bill Stathis Crocker Communication Regarding Broadband: Mr. Stathis provided the Board with a preliminary proposal for VOIP and Internet services. See attached. Discussed services and options provided. Board would like to look into a hosted phone system as our current system is extremely outdated. Discussed multi-building linked phone system. Board requested a price on new phones. Mr. Stathis will schedule site survey before submitting final proposal.
3. Reconciliation: Tax Collector, Treasurer & Accountant –
 - Treasurer: discussed obstacles finding and correcting. Balancing to bank statements for July as different then cash books. Starting with July and moving forward. Meeting with Josephine Sarnelli. Correcting postings.
 - Accountant: has balanced with inside information each month through December. Working with Treasurer to adjust as changes are made.
 - Board asked Treasurer to show visual chart of accounts she is fixing. She will map out each account. Discussed provided reconciliation in written form to the Board monthly. Treasurer will contact SoftRight about a form.
 - Working on moving Water account and Payroll accounts to United Bank from Berkshire Bank. There are less fees and higher interest earned.
 - Discussed interest on Water account, goes back into Water Department fund.
 - Treasurer: met with IRS regarding a compliance check as we haven't been in compliance since tax year 2012. Forms had not been submitted. IRS representative will be getting back to Treasurer and let her know which forms we are missing and provide her with a compliance schedule.
 - Treasurer stated that she may need more than 15-20 hrs a week.

Old Business:

1. Computer Quote for Department Heads SoftRight Access: Board received quote from Tek Support. Asked Cara to get second quote from WB Mason.

2. Status of Accounting Position: Cara updated Board with references for HCOG. Spoke with PVPC, they are in the process of starting an accounting program. Board has sent them a letter of interest.

New Business:

1. Annual Town Meeting Warrant: discussed content. Mr. Levakis will meet with Town Clerk Saturday to review.
2. Finance Committee Hiring Committee: meet after the election to fill positions.
3. Highway Department: received \$40,000 through the state pothole grant.
4. Quote from Foerester Landscaping for maintenance of town Common. See attached. Mr. Dolby motion to approve bid from Jon Letendre for mowing, trimming shrubs and spreading lime on town common green at \$585.00, Mr. Levakis second, unanimous vote.
5. Town Owned Property on Gibbs Road and Knittel's field: discussed arrangement for farmer to reimburse Town for right to hay field. Cara will follow-up with Mr. Curry.
6. Not meeting next week, Mr. Dolby away on business.

Future Consideration:

1. Strap Grant: Bid awarded to Maxymillian for paving \$444,111.00 and All-State for grinding \$45,250.40

8:35 p.m. Mr. Dolby motion to adjourn meeting, Mr. Levakis second, unanimous vote.

Submitted by:
Cara Letendre

William Levakis - Chair

Adam Dolby- Clerk