

**THE BLANDFORD COUNCIL ON AGING BOARD MEETING MINUTES**  
**MONDAY OCTOBER 29, 2018**  
**MEETING OPENED AT 4 PM**

Board Present:

Margit Mikuski, Mary Mangini, Pat Daviau, Heidi Taberman, Judy MacKinnon, Lori Bocon, Barb Langmore, & Linda Barnard

**1. MINUTES FROM SEPTEMBER MEETING (5 MIN.)**

1. Motion made to accept minutes from August Meeting by Judy seconded by Heidi
2. Minutes approved

**2. TREASURER'S REPORT (10 MIN.)**

1. Motion to accept FY19 report by Linda seconded by Barb
2. Report approved
3. Revolving Fund \$4,090.60 Wahoo!!
4. Breakfast in black - Social Hr. in **RED** by \$33
5. Increase minimum donation for Breakfast & Social Hr. to \$5
6. Suggestion to return to one person buying it is more cost effective
7. Judy made a motion for one person to purchase food items and increase donations for Breakfast & Social hour to \$5 ? Seconded motion passed

**3. INTRODUCTION OF NEW TOWN ADMINISTRATOR**

1. Introduction of Joshua Garcia new Acting Town Administrator
  1. Started Oct. 1, 2018
  2. Previously had been ATA working through PVPC
2. Facilitating Town Budget
  1. Sent out to Departments asking for Capital Improvements
  2. Follow-up with Departments for their individual budgets
3. COA requesting support with Bulk Mailing
  1. Josh stated he has connected postmaster with the accountant
  2. Hopefully will soon have a smoother process
4. COA concern no WiFi access in the room
  1. The town has a new provider is NOVIS
  2. PVPC developing regional IT dept.
  3. Equipment & boosters are being looked at for Town Hall
5. Judy presented Josh with report left by Phil Burns (who was a Out Reach Worker for the Consortium) as well as Transportation Report needs
6. Concerns regarding the air quality in the room
  1. Working to have HVAC come in and check systems
  2. Suggestion to check with TJ as he has a "Green Grant" and has been having various Town buildings checked by HVAC
7. Concern regarding electrical in the room two appliances will blow a fuse
8. How is our room cleaned is there a schedule
9. How is the Kitchen cleaned
10. Using old town hall for a COA space
  1. Would need a commercial kitchen
  2. Limited parking available
  3. We like our room

11. COA would like a space to develop a Horse shoe pit & Bocce Ball court

12. Josh is looking into senior/low-income housing

**4. NEW BUSINESS**

1. Representative from DOT - new ID Cards (5 MIN.)

1. "Real ID" Q&A

2. Have a representative come and give information

2. Request from a COA Participant to have November 30 for the breakfast as no breakfast on November 23 (day after Thanksgiving) - Agreed

3. No breakfast in December

**5. OLD BUSINESS**

1. Board ID cards - Town is issuing (5 MIN.)

2. STCC Dental Hygiene Program - (10 MIN.)

1. Education for Seniors

2. Provides tooth brush & paste

3. Slide show on oral hygiene

4. February or March presentation by a Senior Student

5. Pat will follow up to see when it will work best for students

3. Pat shared Nutritionist coming - Jan.11 1-2 PM and Feb. 8 1- 2:30 PM

4. Update on Veteran's Dinner (10 MIN.)

1. 43 people signed up at this point

2. Ordering from Emma's & Russell Inn

5. Ideas for Christmas Luncheon (10 MIN.)

1. December 14th @ noon

2. Spiral Ham/Sweet Potato Pie

6. Moving ahead into the New Year (10 MIN.)

**6. Peter Jan 18 @ 6 PM Africa Presentation**

**7. Motion made to adjourn meeting Judy seconded by Mary**

**8. Meeting Adjourned (5:46 PM)**