



**TOWN OF BLANDFORD  
SELECTBOARD**

Blandford Town Hall  
1 Russell Stage Road, Suite 1  
Blandford, MA 01008

**TOWN OF BLANDFORD  
BOARD OF SELECTMEN  
September 10, 2018**

**OPEN SESSION 7:04 p.m.**

C. Letendre, Chairman; E. McVey, Clerk; W. Levakis, Member; J. Garcia, Interim Town Administrator in attendance.

Meeting is recorded.

**EXAMINATION OF RECORDS OF PREVIOUS MEETINGS**

**MOTION: E. McVey made a motion to approve the Board of Selectmen Minutes of August 27, 2018.**

**C. Letendre seconded the motion.  
All in favor**

**MOTION: C. Letendre made a motion to approve the Board of Selectmen Minutes of August 28, 2018.**

**E. McVey seconded the motion.  
All in favor**

**ACTION ITEMS**

**4a. Blandford Ski Area Alcoholic Beverages License**

This discussion is tabled until the 9/17/18 BOS meeting.

**4b. Selectboard Administrative Assistant**

Discussion about how the Town should go forward in the hiring process of this position. W. Levakis recommended looking into a temp agency. The Interim Town Administrator will look into restructuring this position and evaluate the hours. The current Selectboard Administrative Assistant will stay until the position is filled.

**4c. Engagement Letter from Tom Scanlon; Audit for year ended 6/30/18**

W. Levakis voiced his concerns about the details of accomplishing this audit. E. McVey requested the audit be completed by April 15, 2019.

**UNFINISHED BUSINESS FROM PRIOR MEETINGS**

**5a. ID Badges/Swipe Cards Update**

The Interim Administrative Assistant gave an update on the ID Badge/Swipe card progress. The door alarms will be coordinated by Paul Allen, Protective Services in the very near future. The second part of his quote to accomplish using swipe/ID cards at the front door will be done after October 1 when

the new TA will be on-board. The company that is setting up our swipe card machine will also hold off until the new TA is on-board.

**5b. Pot Hole Damage Update**

An insurance claim will be forwarded to MIIA for pot hole damage for consideration.

**5c. Finance Restructure Plan**

The Finance Committee will meet September 11, 2018 for an informal session in the BOS office. The purpose is to organize the presentation to be given at the Special Town Meeting on October 1, 2018. The TA stated that it is important to have as much information as possible to present to the residents at this Special Town Meeting.

**5d. Time Clocks**

This discussion will be tabled for future discussion.

**5e. School Committee Meeting Update**

W. Levakis gave the BOS a summary of what was presented at the recent School Committee meeting and the policies on school choice and budget decisions. C. Letendre commented on the School Committee Regional Contract which will need approval soon. She stated she will talk more details at the Special Town Meeting. E. McVey shared his thoughts on the problems of budget sharing stating that by regional authority, the school budget should be limited to a percentage of growth in individuals to the ability of the regional school board to fill the high school i.e., the budget should not increase when so many of our residents are choicing out.

**5f. Fire Rescue 4 Disposal**

C. Letendre discussed the final disposal of Fire Rescue 4. Chief Harvey is working on putting it out to bid to state commercial buying. E. McVey commented on using the funds to make payments on the new vehicle being purchased.

**5g. Updating Town Appointments**

C. Letendre discussed the need to organize and update the appointment files to reflect the correct people and contact information in each of the town appointed positions. The Interim Town Administrator will work with the Town Clerk to get this accomplished.

**NEW BUSINESS**

**6a. Preparation for Special Town Meeting**

The next Special Town Meeting will be October 1, 2018 at 7:00 pm. The Interim TA stressed the importance for all to reach out to all their constituents who would find this meeting beneficial.

**6b. All Department Expense Report**

The TA presented the current department expense reports to the BOS with a discussion about the increases/decreases in the line items. More detail was requested by the BOS and the TA will follow up on that for the next BOS meeting.

**6c. Review DLTA Request Letter for PVPC**

J. Garcia, TA will forward a formal request to engage with the Pioneer Valley Planning Commission to help the town to process and share policing at no extra cost to the community.

**6d. Approval for Committees for the incoming Town Administrator**

J. Garcia approached the BOS about committees that he is currently serving on and asked for their input in deciding which ones would be beneficial to the town.

**6e. MA Pike Update**

E. McVey presented an update on the recent MA Pike exit/entrance developments in the Otis/Blandford area. It was noted that they have come down to 3 key areas and will continue to conduct public meetings and discuss the progress.

**6f. Detail Payment to Former Blandford Police Officers**

E. McVey spoke of the process the town is making sending letters out to former police officer so they are able to lay claim to possible detail hours they are owed by the Town. The former officers are being asked to validate the claims and send their requests to the BOS. Letters have been sent and the Board is waiting their response.

Chief Ilnicki will do an inventory of the weapons the town possesses and compare this list to the State list.

**6g. Millings on Russell State Road**

C. Letendre spoke of the problems the town is having with millings disappearing from the Russell State Road project. The Board spoke of creating a policy that would require people to pay for millings. W. Levakis agreed and stated these millings should not be sold but saved for use on South Street to improve the road. The Highway Department will be notified about this decision.

**6h. Wrestling Mats in the Town Hall Gymnasium**

E. McVey made arrangement for the Pittsfield Youth Group to pick up the old wrestling mats stored in the Town Hall Gym.

**MOTION: E. McVey made a motion to give the mats to the Pittsfield Youth group.**

**C. Letendre Seconded**

**All in Favor**

**MOTION: C. Letendre made a motion to enter into Executive Session not to reconvene pursuant to M.G.L. c. 30A, §21(a)(1) to discuss ongoing litigation.**

E. McVey seconded

All in Favor

Meeting adjourned at 9:05 pm

Submitted by: Joann Martin  
Interim Administrative Assistant to the Board

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Cara Letendre, Chairman

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Eric McVey, Clerk

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William Levakis, Member