



TOWN OF BLANDFORD  
SELECTBOARD  
Suite 1

Blandford Town Hall  
1 Russell Stage Road,  
Blandford, MA 01008

**TOWN OF BLANDFORD  
BOARD OF SELECTMEN MINUTES  
JANUARY 30, 2018**

**OPEN SESSION** 7:03 p.m.

Adam Dolby (via remote access), Cara Letendre, William Levakis in attendance.  
Meeting is recorded.

**EXAMINATION OF RECORDS OF PREVIOUS MEETINGS**

**MOTION:** C. Letendre made a motion to accept the Board of Selectmen Minutes of January 22, 2018.

B. Levakis seconded the motion.  
All in favor.

**MOTION:** C. Letendre made a motion to accept the Board of Selectmen Executive Session Minutes of January 22, 2018 – minutes not to be released.

W. Levakis seconded the motion.  
All in favor.

**TOWN ADMINISTRATOR'S UPDATE**

- The 1099's will be mailed out by January 31, 2018.
- Camera system is up and running. She will discuss with the Police Chief protocol as to who has access and how it is managed. She will bring to the Board next meeting for consideration. Concern was expressed regarding remote access to the system.

**MBI Flexible Grant Program:** This is informational in nature as to what needs to be done. In full action in setting up accounts and working on interest free account. Sara Hunter will continue work on funding.

A. Dolby physically entered the meeting at 7:15 p.m.

**PVPC Services – Joshua Garcia:** The Pioneer Valley Planning Commission was invited to the Board to discuss where they could assist the Town with numerous projects in light of recent

staffing changes including a search for staff, the augmenting of staff and construction projects, (Highway/Fire Department building). Joshua Garcia and Jim Mazik of the PVPC presented the scope of services available through their organization and associated fees. It will be presented to the Finance Committee for review and will be placed on the Agenda for next week.

## **ACTION ITEMS**

**Appointment of Treasurer:** Eric Kinsherb and Sara Hunter presented their update to the Board. It is more time consuming than anticipated. Sara's time is limited going forward and she will supply recommendations of how to proceed staff wise.

Mary Kronholm has been unable to find documentation of her appointment as Assistant Treasurer and is requesting the Motion be presented again.

**MOTION: W. Levakis made a motion to appoint Mary Kronholm as Assistant Treasurer of the Town of Blandford as of this date, January 30, 2018. The appointment is made according to the M.G.L. c. 41, §39 (a).**

**A. Dolby seconded the motion.**

**All in favor.**

## **NEW BUSINESS**

Brian Boisseau appeared before the Board regarding the present status of Sperry Road as there is confusion if it is a public road, or a private road or what portion is private if it is determined so. He is of the belief all of it is public and would like confirmation of this. He has a pending real estate transaction and this needs to be addressed expediently. It was suggested the prospective buyer's attorney and the Town attorney work on what is required, if anything, to resolve the issues.

It was proposed and considered the return of the Tax Collector until the new Town structure is in place and decided this was not the best direction in which to proceed. There is a need to insert someone in a limited capacity.

**MOTION: C. Letendre made a motion to appoint Karen Shaw as Interim Tax Collector until the position is filled.**

**A. Dolby seconded the motion.**

**W. Levakis voted no.**

**Motion carries.**

## **UNFINISHED BUSINESS FROM PRIOR MEETINGS**

**Conservation Commission Appointment:** The Chairman of the Conservation Commission advised of a vacancy and recommended Bryan Young as a candidate. The Board would like to be kept up to date on Conservation Commission activities and should there be any issues or problems, it is requested they come before the Board on a timely basis.

**MOTION: A. Dolby made a motion to appoint Bryan Young to the Conservation Commission member for a term ending 6/30/18.**

**W. Levakis seconded the motion.**

**C. Letendre voted no.**

**Motion carries.**

**PVPC Municipal IT Services Program – Designee:**

It was proposed to consider Adam Dolby for the position.

**MOTION: C. Letendre made a motion to appoint Adam Dolby as Municipal IT Services Program Designee.**

**W. Levakis seconded the motion.**

Discussion: Adam's time is running out as Chair of the Selectboard and it was suggested to further the search.

**A. Dolby abstained.**

**C. Letendre voted yes.**

**W. Levakis voted no.**

**Motion does not pass.**

**Automated Accounting and Payments:**

A vote needs to be taken for automated payments for the Water Department as some have been delinquent. It was also recommended by Sara Hunter who is temporary Treasurer.

**MOTION: C. Letendre made a motion to allow for automated payment for the USDA loan for the Water Department**

**A. Dolby seconded the motion.**

**W. Levakis voted no.**

**Motion carries.**

**EXECUTIVE SESSION:** Pursuant to M.G.L. c. 30A, §21. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

**EXECUTIVE SESSION:** Pursuant to M.G.L. c. 30A, §21(a)(1). To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

**MOTION to enter into Executive Session in accordance to M.G.L. c. 30A, §21 and M.G.L. c. 30A, §21(a)(1) and adjourn meeting thereafter, by A. Dolby.**

**Roll Call Vote taken**

**W. Levakis – Withdrawing request**  
**C. Letendre - yes**  
**A. Dolby – yes**

Entered executive session at 9:50 p.m.

Meeting adjourned at 10:54 p.m.

Submitted by: Karen Shaw, Administrative Assistant to the Board

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Adam Dolby – Chair

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Cara Letendre - Clerk

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William Levakis – Member