

RFP - PEER REVIEW

Park Avenue Solar Solutions, LLC Large Scale Ground Mounted Solar Installation

The Blandford Planning Board is seeking proposals for professional engineering services to undertake a peer review of an application filed by:

Park Avenue Solar Solutions, LLC, 102 Greenwich Ave., 3rd Floor, Greenwich, CT 06830

for: a Site Plan Approval as required under the following sections of the Blandford Zoning Bylaw:

- Section VIII – Large Scale Ground Mounted Solar Photovoltaic Installations
- Section IX – Site Plan Review

for the installation of a 99 kW (ac) large scale ground mounted solar photovoltaic (PV) facility on an approximately 4 acre portion of the approximately 19.88 acre parcel of land located off of the south side of North Blandford Rd. (Assessor's Map 409, Parcel 43.11) at approximately 103 North Blandford Rd. owned by Chester and Susan Kellogg of Worthington MA which is located within the Agricultural (AG) Zoning District.

The peer review will involve the stormwater management and erosion/siltation control plans. The Application, plans and Stormwater Drainage Report are attached to this email.

The application has been formally filed and the anticipated date of the Public Hearing is Wednesday, February 7, 2018.

A Technical Review Meeting with town departments and the applicant will be conducted prior to the Planning Board's Public Hearing in the month of January 2018 to which you will be expected to attend.

Proposals with prices should be submitted to (email preferred):

Lawrence Smith, Principal Planner
Pioneer Valley Planning Commission

lsmith@pvpc.org

or

60 Congress Street
Springfield, MA 01104-3419
(413) 781-6045

Proposals with price must be received by Mr. Smith at the above by Noon (12:00 p.m.) on Thursday December 21, 2017

The Planning Board will be making their selection of the Peer Reviewer at their meeting on Wednesday, January 3, 2018.

Once the selection has been made, the selected Peer Reviewer shall provide the Planning Board with a Contract/Agreement for Services for execution.

Proposals should include:

- A. Assurances that the tasks/services in D. (below) can be completed by the Public Hearing date
 - Please submit your timeframe for completing the required services
- B. Specific personnel, by services/tasks in D. (below), who would be providing the peer review
- C. List of experience/references of personnel identified in B. (above) in undertaking similar peer reviews (be specific and include date service provided)
- D. Your Fee, which should include total expenses for the following services/tasks:
 - 1. Review submitted Special Permit/Site Plan Approval Application;
 - 2. Review submitted set of Site Plans Review Stormwater Report
 - 3. Review submitted set of Site Plans for erosion/siltation control;
 - 4. Perform one (1) site visit;
 - 5. Prepare review/comment letter;
 - 6. Prepare for and attend one (1) Technical Review Meeting;
 - 7. Prepare for and attend one (1) Public Hearing;
 - 8. Perform one (1) subsequent review with follow up letter of revised submittals;
 - 9. Mileage/travel expenses
 - 10. Reproduction and postage
 - 11. Also include your standard hourly rate should additional reviews or meetings be required.

Client Supplied Items:

- 1. Site Plan Review submission set (plans, reports and pertinent documents)