



TOWN OF BLANDFORD
Board of Selectmen Minutes
April 27, 2017

1. OPEN SESSION - 6:35 pm

Present were Adam Dolby, Andy Montanaro and William Levakis.

2. MEETING WITH JOSPHINE SARNELLI AND TOWN ACCOUNTANT

- a. All relevant documents are ready for Travelers Insurance (the bonding insurance company). Travelers Insurance will cover all the years going back. Josephine Sarnelli is waiting for June Masse's documents J. Sarnelli recommended that the Town review the bonding and the limit presently established.
- b. Concerns were addressed relating to the prior year. J. Sarnelli stated that 2016 has not been reconciled and she is missing information from the Accountant as well as the Tax Collector.
- c. J. Sarnelli stated that the former Treasurer did not reconcile with the bank statements where J. Sarnelli had stated earlier that reconciliations were all updated.
- d. The 2016 year should be closed out by mid-September with a soft close in July.
- e. J. Sarnelli feels that the town has come a long way with the accounting records.
- f. J. Sarnelli recommended that the Select Board are given written financial updates at each meeting and that the Town provide training to the Treasurer.
- g. The Tax Collector, Accountant and Treasurer will continue to work closely with J. Sarnelli.
- h. A. Dolby asked J. Sarnelli to provide them with a cost for a turnover audit, mini audits and for her services for the remainder of the year.
- i. The A. Dolby stated that he could not thank J. Sarnelli enough for all she has done for the town.

3. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

- a. Minutes of the April 3, 2017 meeting
MOTION: A. Dolby made a motion to approve the minutes of the Board of Selectmen meeting from April 3, 2017
W. Levakis seconded the motion
A.Montanaro sustains
- b. Minutes of the September 19, 2016 Executive Session Meeting
MOTION: A. Dolby made a motion to approve the minutes of the Executive Board of Selectmen meeting from September 19, 2016
W. Levakis seconded the motion
The motion was passed unanimously

- c. Approval of January 9, 2017 Executive Session minutes were tabled until review of documents; Select Board members were asked to turn in the executive session minutes to preserve its integrity.

4. TOWN ADMINISTRATOR'S UPDATE

- a. Highway Department Update: Brad Curry, Superintendent
 - B. Curry shared the struggles and concerns he faced this past year with minimal staff and broken equipment. The highway department is looking at Russell Stage Road and South Street as the two roads in need of major repair. He is to use Chapter 90 funds for Russell Stage Road repairs. Highway Superintendent will be researching other grant opportunities to help with the cost of maintaining other roads and bridges
- b. Sheriff's Community Service Work Crew – W. Levakis did not feel the town needed the service. The issue was not considered for an action item.
- c. Open enrollment for Health Insurance is May 1, 2017 for town employees.
- d. Department of Local Services' Finance Forum is May 24th for individuals who have been elected or appointed in past 18 months. An email went out to the respective individuals so they can participate.
- e. MASS IT Health Grant Program through the state was awarded to Akuity. They will be doing a health check for Blandford's IT needs.
- f. A public announcement will go out Friday, April 28th to all residents; reminding them May 1st Town Meeting.

5. ACTION ITEMS

- a. Appoint TJ Cousineau as PVPC alternate commissioner
 - MOTION: A. Dolby made a motion to appoint TJ Cousineau for a (3) three year term as PVPC alternate commissioner**
 - A. Montanaro seconded the motion
 - The motion was passed unanimously
- b. Appoint Tax Collector as Tax Title Agent
 - MOTION: A. Dolby made a motion to appoint June Masse, Tax Collector as Tax Title Agent for the Town of Blandford**
 - A. Montanaro seconded the motion and **amended to the motion to include a term of six months.**
 - The motion was passed unanimously
- c. Tax Collector's Salary – There will be no changes made at this time because town meeting is soon approaching: The issue will be reviewed at a later date.
- d. Establish committee to review fire station location was tabled

6. NEW BUSINESS

- a. A. Dolby reported that the Fire Department had pumps on the trucks inspected in which both pumps failed. The approximate cost would be \$12,000.00 to fix. Truck 1 has an oil leak and needs other repairs. The cost of repair exceeds the value; the fire department will be seeking alternative solutions, including leasing.

7. **ADJOURN MEETING** – 9:55 p.m.

MOTION: A. Dolby moved to adjourn the meeting.

A. Montanaro seconded the motion.

The motion was passed unanimously.

Submitted by: Jennifer Girard, Secretary

Adam Dolby – Chair

Andrew Montanaro - Clerk

William Levakis – Member