



Town of Blandford
Board of Assessors, Minutes
March 21, 2017

Attendance: Dale Miller, Stephen Jemiolo and Laurie Boucher, Clerk

Absent:

Meeting Opening: Dale made motion to open meeting at 5:30pm. Stephen seconded, all in favor meeting opened.

Minutes: initial meeting of newly appointed Board of Assessors

Mail and Bills – see below. Discussion with Tax Collector June Masee regarding incoming mail and what projects need to be completed first.

Motor Vehicle abatement Applications & Personal Property Abatement applications – mail accumulated during absence of board reviewed and separated for processing

Assessors Clerk- Dale made motion to appoint Laurie Boucher as interim Assessors Clerk position for 2 weeks pending job posting and interviews. Open office hours continued as Mon/Tues/Thurs 2pm-6pm and the first Saturday of every month 9am-12n. Stephen seconded.

Laurie to create Assistant Assessor/Assessors Clerk job posting for Board of Assessors to review and approve. To be posted at town hall, library, post office, town website and Country Journal.

Weekly Board meetings- Dale made motion to change weekly routine Board of Assessors meetings changed to Mondays 6-7pm. Stephen seconded. Laurie to post change in Board of Assessor members as well as meeting dates/times at town hall and on town website.

Letter for annual report- information to include in letter discussed. Laurie to create letter for review at next meeting.

Dale made motion to adjourn at 7:25pm. Stephen seconded, all in favor. Meeting closed

Stephen Jemiolo - Chair

Dale Miller – Member

vacant