

Blandford Council on Aging  
Meeting of the Board of Directors  
Minutes of November 14th Meeting  
Monday, December 12, 2016

Present: Margit Mikuski, Linda Barnard, Judy MacKinnon

Absent: Barbara Langmore

Meeting began at 4:10pm

**Minutes of September meeting** were read and accepted by Margit and Judy. Minutes approved. There was no October board meeting, only a special meeting to plan the Veteran's Appreciation Dinner.

**Treasurer's Report** was read and discussed. A motion to accept was made by Judy and seconded by Margit. Treasurer's report was approved.

**New Business**

- State Formula Grant is still uncertain, the extra \$500 is "up in the air".
- Town Budget 2018-The town is departments for any changes in 2018 budget. We discussed asking for an increase in hours for clerical assistant and asking for \$500 from the town and \$500 from the state to fund the position. The assistant would take over putting newsletter together and mailing it, maintaining the mailing list, as well as to continue doing the attendance, and other tasks assigned. We would come up with a full job description. Judy made the motion to propose increasing the hours for clerical assistant, to write a complete job description, and to ask for \$500 from the town and Linda seconded. Motion passed. We will bring our proposal to town administrator and then to town meeting. We would then bring this proposal before the Board of Selectmen. We, also, discussed the idea of possibly taking \$150 out of the newsletter account since we are not spending as much on this item. Margit is looking into it.
- CISA – We are in the process of petitioning the State, along with the consortium, so that the hilltowns could become eligible to participate. CISA stands for Communities Involved in Sustaining Agriculture.

- We need to send out a newsletter to include December and January.
- Linda Barnard let the board know that she will be away during February and part of March. She will return on March 15<sup>th</sup>. Margit let us know that Edna Wilander expressed an interest in coming on the COA board in January.

### **Old Business**

- Tai Chi – Discussion took place around continuing until the end of the year. We will discuss whether to continue at that time if there is an interest. Linda made a motion and Margit seconded. Motion passed to finish the year and make a decision next year.
- December movie – “Learning to Drive”.
- Christmas Party will take place on the day of the Social Hour, December 20<sup>th</sup> at 1pm. Our menu will include ham, scalloped potatoes, winter squash, and more. We discussed pumpkin pie for dessert.
- December Breakfast - December 30<sup>th</sup> - discussion took place and we decided to cancel breakfast because of the Christmas Party, and then, continue monthly breakfasts in January.
- We finalized all Board Job Descriptions. Discussions took place to clarify and we changed the wording of some of the descriptions. Judy made a motion to accept the descriptions and Linda seconded. Motion passed. Descriptions accepted.
- Emergency kits-the board is in the process of making a list of seniors who received them as we pass them out. We will bring them to people on our lists who are shut - ins. Tom Piper(fire department) will purchase crank radios to complete the 50 kits we have put together so far.
- CORI checks (Judy, Linda, and Margit) were turned into the police department.
- Veteran’s Supper – we will no longer be sending invitations. We will put it in the newsletter and Country Journal. We will make a list of places to leave posters. Lasagna idea was very successful and we want to continue with this for our main menu. How can we allow for people to stay at our events while we still clean up? Thinking about it. Next year, we hope to have World War I Dance

event, in cooperation with the Historical Society and the COA, to put on Veteran event. Judy will bring this idea to Chips Norcross, event director of the Historical Society, in order for the Historical Society to keep the date in mind.

**Adjournment** – Judy made a motion to adjourn and Linda seconded. Motion passed and we adjourned at 5:30 pm.